

## **BOARD AND AGENCY REFERENCE AND DIRECTORY CITY OF NEW LONDON, CONNECTICUT FEBRUARY 2023 REVISION**

The City of New London has a long history of service to the community by active and diverse resident citizens, who make up the membership of the various City boards, agencies, commissions, committees, zones and authorities that go under the generic term “board” or “agency.”

### **Appointing Authority**

The majority of appointments to boards and agencies are made according to regulations found within the City Charter or Code of Ordinances. The municipal directory section includes names, addresses, appointing authority, political party registration, enabling legislation and term of appointment.

Appointments of residents are made either by the Mayor (Chief Executive Officer) or the City Council. Some appointments made by the Mayor require City Council approval.

The enabling Charter or Ordinance regulation may make reference to the “Mayor” or “Chief Executive Officer.” If the authority originates by charter, the title of “Mayor” is used. The Code of Ordinances has designated the term “Chief Executive Officer” replacing “City Manager” by employing a specific blanket ordinance.

A few ordinances created prior to 2011 refer to “Mayor”, the title previously held by the council elected chair, now known as Council President. Any reference to “Mayor” prior to 2011 was intended to designate the present position of “Council President.”

A few boards were established by state legislative acts, plans or non-ordinance resolutions by council. The establishing authority is noted following the board or agency title. An example is the Parking Commission which was created by a Connecticut State Legislative Act in 1951. In 2015 the City Council passed an ordinance creating a Parking Authority.

### **Residency**

Charter Sec. 45 requires that “*any person appointed to a board or commission of the City must be a resident of the city.*” In some cases an appointment is based upon a designated position and the person found a resident of another town. By strict interpretation that person does not qualify for membership. For example: Union President or Police Chaplain may be specified as a member. However, membership remains subject to the Charter residency provision of Sec. 45 and elector’s party affiliation is determined by voter registration records lacking any other reliable method to prove residency. We are also determined to satisfy any stated municipal minority party representation goals. The only area that appears to have flexibility is in those few boards and agencies that specify that a member may “designate” someone to act on their behalf. In those infrequent and temporary situations where the person is so designated, the City residency requirement may not be applicable. Individual situations should be referred to the Director of Law.

Residency is presently established by enrollment as an elector. In fact, the ordinance language of some Boards and Agencies require that the member be an “elector.” The Personnel Board states in Sec. 2-38 (B) that the appointee be an “elector of the City” which differs from the Charter requirement that the person only be a “resident.” This subject is under review by the Charter Review Board.

### **Commitment and Attendance Policy**

It is expected that everyone appointed to a commission or an agency understand that with their appointment comes the commitment to attend regular meetings, unless excused by the chair. Members should review attendance requirements with the board or agency chair. Administration guidelines since 1984 have suggested that no member should miss three consecutive meetings or fail to attend sixty percent of regular meetings during a twelve month period. It is the responsibility of the chair to report any member who fails to meet the standards of attendance.

### **Experience**

While not a predictor of a person’s ability to be a valued member of a board or agency, it is advantageous to the success of both the agency and the appointee that the member brings some experience to the board or agency. If you have an interest in a specific agency, you are encouraged to sit in at these public meetings to see if you might want to make an application to be considered as a member.

### **How membership is selected**

Citizens with an interest in serving on a board or agency should complete the Board and Agency application found on the City website. Completed applications are forwarded to the appointing authority after confirmation of name, address and party affiliation from voter registration records by the City Clerk. Signed applications acknowledge that the applicant agrees to the responsibilities as required by the New London Code of Ethics (Code Sec. 15-214) and are retained in the board or agency core file. The entire text of the Code of Ethics appears in the *Code of Ordinances*, beginning in **Sec. 15-201**.

### **Minority Political Party Representation**

The City of New London takes care to ensure that board and agency membership reflects political fairness standards in the ratio of party affiliations. In some instances this political ratio is specifically stated in the ordinance that created the board or agency.

### **Membership of City Staff or Political Liaison on Boards and Agencies**

Some staff members are stipulated by the board and agency ordinance as liaison or technical advisors to municipal boards and agencies. Specific concerns should be referred to the Director of Law.

### **Term**

Appointments may be for set terms or to fill in the remaining term of a previous appointee. Appointment terms are often staggered on newly created boards. Once the board is established, standard terms generally begin on the appointment date. Occasionally, a term will expire and the incumbent continues to attend meetings. If a reappointment is made before a term ends, unless otherwise designated, a new term begins at the time of reappointment for a term length stipulated

by the appointing authority or ordinance. Members with expired terms who wish to be considered for reappointment should fill out a board application and submit it to the City Clerk to signal to the appointing authority that you wish to have your term renewed.

In 1997, City Director of Law Londregan stated the following:

*“As a general rule when appointed ... a person serves until a replacement is appointed ... even if their initial term has expired. The reason for this rule is to avoid the inconvenience to the public that would result if a position was left vacant so that the board or agency would not be hampered in obtaining a quorum to lawfully conduct business.”*

### **Role of the Chair**

Knowledge of Robert’s Rules or previous experience in attending or conducting meetings is helpful. Many meetings are conducted under an informal version of Robert’s Rules. The chair arranges for meeting space, calls meetings, sets agendas and regulates discussion to maintain order. It is incumbent on the chair to be aware of the terms of members and the need to fill potential vacancies. The appointing authority must be advised of vacancies, potential vacancies or term questions, as they become known. It is also important to keep the editor of the agency directory informed of vacancies.

### **Role of the Secretary**

Organizations need a minimum of two officers to conduct a meeting efficiently: the Chair and the secretary. The secretary is expected to work closely with the chair to ensure records are maintained and reflect the business of the meeting in accordance with Freedom of Information Statutes. Minutes may be taken in the form of notes or electronic transcription for later publication. Agendas and minutes should be posted on the City website by City staff associated with the City agency.

**Code Sec. 2-14 (b)** Holds the secretary of the board or agency “responsible for supplying the City Clerk and ... public library with copies of major studies, reports and minutes.” However, it is recommended that the secretary of the board or agency inquire if the public library actually wishes to receive the materials as their retention procedures often differ from state distribution guidelines.

**C.G.S. Sec. 7-110** – Official publications of the city shall be kept in the state library for reference. The City Clerk shall send to the State Library two copies of each tangible publication as soon as the publications are published. The City Clerk shall, upon publication, supply the State Library with, or notify the State Library, of the existence, availability, and location of any intangible publications of the City.

**C.G.S. Sec. 1-210** requires that the public records pertaining to such agency shall be maintained and available to the public or municipal government staff. Board and agency chairs or secretaries must send agendas and approved minutes to the City Clerk for required posting, filing and retention programs as required by the Freedom of Information Act.

Archived Board and Agency agendas and minutes are retained by the City Clerk and may eventually be destroyed in accordance with regulations mandated and promulgated by the State Public Records Administrator under the discretion of the Connecticut State Librarian.

### **Appointment Notification**

The City Council and/or the Mayor make appointments. Council appointees will receive a letter of appointment providing the date of appointment and term. The Mayor's staff makes notification of Mayoral appointments.

### **Posting Notices and Agendas – Meeting Space**

It is a requirement of the State of Connecticut Freedom of Information Commission that citizens be provided with proper notice of all public meetings. Each year, by January 1, all boards and agencies are required to file with the City Clerk a calendar of their regular meeting schedule for the year ensuing which is posted and maintained in the City Clerk's office.

The agenda of each of the regular meetings of every public agency shall be available to the public and shall be filed not less than **twenty-four hours before the meetings** to which they refer, (1) in such agency's regular office or place of business, and (2) in the office of the City Clerk. Special meetings may be called with only twenty-four hours advance notice. Notice of the date, time, place and purpose must be included.

### **Determining Posting Time**

C.G.S. Sec. 1-225(g) - In determining the time within which or by when a notice, agenda, record of votes or minutes of a special meeting or an emergency special meeting are required to be filed under this section, Saturdays, Sundays, legal holidays and any day on which the office of the agency, the Secretary of the State or the clerk of the applicable political subdivision or the clerk of each municipal member of any multi-town district or agency, as the case may be, is closed, shall be excluded.

### **Board and Agency Directory Section**

The Board and Agency Directory is maintained by the City Council Administrative Assistant and is updated approximately monthly.

## **BOARD AND AGENCY DIRECTORY SECTION**

**ASSESSMENT APPEALS BOARD**  
**Charter Sec. 66**  
**Mayor Appoints**

<b><u>Name</u></b>	<b><u>Address</u></b>	<b><u>Party</u></b>	<b><u>Appointed</u></b>
John Russell	34 Robinson St.	R	11-18
Ann Stewart	34 Alger P.	D	12-21
Earl Wilson	44 Robinson St.	D	02-16

*Additional members may be appointed on a temporary basis*  
*Technical Advisor: Assessor*  
*Term: Until Replaced*  
*Compensation: \$700.00 yearly*  
*Web: Finance Dept. Assistant*

*Page Revised 01-22*

**BEAUTIFICATION COMMITTEE**  
**Code Sec. 2-44**  
**Council Appoints**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Bethany G. Angell	23 Starr St.	I	07-18	03-2023
Mary E. Baker	38 Chapel Dr.	D	11-17	03-2023
Deirdre F. Cavanagh	14 Greenway Rd.	D	07-18	03-2023
Keith Dagenais	25 Longview St.	U	03-21	03-2023
Susan R. Davis	38 Washburn Rd.	U	07-18	03-2023
Caroline Driscoll	959 Pequot Ave.	D	07-18	03-2023
Kaye Franke	17 Greenway Rd.	R	07-18	03-2023
Cheryl Hanrahan	1157 Ocean Ave.	D	04-22	04-2024
Blythe Henry	27 Raymond St.	U	01-18	03-2023
Victoria Hunter	898 Ocean Ave.	D	03-21	03-2023
Beth Jepsen	757 Pequot Ave.		09-19	09-2021
Merrijo Logan	121 Pequot Ave.	R	07-18	03-2023
Marc McConnel	171 Parkway South	D	01-18	03-2023
Daneen Roth	510 Montauk Ave.	D	07-18	03-2023
Jason Scacciaferro	30 Gardner Circle	R	06-21	06-2023
Jeaninne Scacciaferro	765 Pequot Ave.	R	05-19	05-2021
Diane Smith (Co-Ch.)	899 Montauk Ave.	D	07-18	03-2023
Kevin Stevenson	15 Starr St.	D	09-18	03-2023
Donna Vendetto	55 Neptune Ave.	D	07-18	03-2023
Martha Williams (Co-Ch.)	24 Granada Terr.	D	07-18	03-2023
Michael Wright	9 Crocker St.	D	07-18	03-2023

*Technical Advisor: Director of Public Works*  
*Council Liaison: President Pro Tem Dyess*  
*21 members (ordinance updated 06/2021)*  
*Term: Two years from appointment date unless stipulated*  
*Meets: 3<sup>rd</sup> Wednesday of each month*  
*Web: Council Administrator*

**CHARTER REVIEW BOARD**  
**Code Sec. 2-48**  
**Council Appoints**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Jonathan Ayala	134 Montauk Ave.	D	03-23-15	03-2018
Evan E. Brown	150 Broad St. Unit 7	U	05-15-17	05-2020
William F. Giesing (Ch.)	798 Ocean Ave.	D	03-23-15	03-2018
William R. Hathaway	41 Morgan St.	U	03-23-15	03-2018
Elaine Maynard Adams	615 Montauk Ave.	D	03-23-15	03-2018
Timothy Ryan	775 Ocean Ave.	R	03-23-15	03-2018
Clark van der Lyke (Dep. Ch.)	712 William St.	D	03-23-15	03-2018

*7 Members – 3 year terms (Initial terms: 3 for three years, 2 for two years, 2 for one year, if stipulated)*

*Meets 2<sup>nd</sup> Tuesday of every month (or as posted)*

*Technical Advisor: Director of Law*

*Council Liaison: Councilor Rosario*

*Web: Council Administrator*

**CITIZENS ADVISORY COMMITTEE**  
**Non-Ordinance – Established by Council Action**  
**Council Appoints**

<b>Name</b>	<b>Address</b>	<b>Party</b>	<b>Appointed</b>	<b>Term Ends</b>
Gloria Dover (Ch.)	109 Thames St.	D	03-16-20	03-2023
Naomi McClure	64 Berkeley Ave.	D	09-20-21	09-2024
Frederica Plummer	19 Woodlawn Rd.	D	03-01-21	03-2024
Patricia Zalesny	90 Plant St.	R	09-20-21	09-2024
Matthew Thomas	83 Mansfield Rd. 223	R	07-06-21	07-2024
William V. Gregory	114 Thames St.	U	07-06-21	07-2024
Debbie Phillips	10 Mountain Ave.	D	09-20-21	09-2024

*Councilor Liaison: Councilor Marx*  
*Meets 2<sup>nd</sup> Thursday of each month @ 5:00 p.m.*  
*Three-year terms (Plan requires terms start 04-01 and end 03-31)*  
*Five Regular Members; Two Alternates*  
*Web: Lori Barberi, ODP*

**COMPENSATION BOARD**  
**Charter Sec. 96**  
**Council Appoints**

**INACTIVE**

*History – Created by 1927 Special Act – State of Connecticut*

*Page Revised 07-14*

**CONSERVATION COMMISSION**  
**Code Sec. 2-39**  
**Mayor Appoints**

<b>Name</b>	<b>Address</b>	<b>Party</b>	<b>Appointed</b>	<b>Term Ends</b>
Noah Levine	46 Summit Ave.	D	10-2022	10-2027
Naomi McClure	64 Berkeley Court	D	08-2021	07-2027
Susan Munger	11 Plant St.	D	08-2021	06-2025
Robert Stuller (Ch.)	19 Evergreen Ave.	G	08-2021	06-2022
Patricia Zalesny	90 Plant St.	R	08-2021	07-2023
Ariel Hallisey (Alt.) <i>Vacancy (alternate)</i>	202B Pequot Ave.	R	08-2021	06-2022

*Five Members: Five-year term*

*Two Alternates: Two-year term*

*Technical Advisor: Michelle Johnson-Scovish*

*Councilor Liaison: Councilor Rosario*

*Web: Shelly Briscoe, ODP*

*Page Revised 10-22*

**CULTURAL DISTRICT COMMISSION**  
**Ordinance 04-05-21-05 & 05-03-21-03**  
**Council Appoints**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Lydia Blaisdell Brunner	20 Home St. Apt. 1	D	04-18-22	04-2025
Andrew Camacho	105 Squire St.	U	07-06-21	07-2024
Melissa Ford	20 Maxson Pl.	R	07-06-21	07-2023
LaChale Gillis	340 Bayonet St.	D	07-06-21	07-2023
Rich Martin	2 Union St., Apt. B1	D	07-06-21	07-2024
Sean Patrick Murray	18 Bank St. Apt. B	D	09-19-22	09-2025
Jeanne Sigel	38 Glenwood Ave.	D	09-19-22	09-2025

*Seven members total; six shall represent the City’s arts and culture community; at least four must live or work within the Cultural District described in Section A of the ordinance.*

*As much as possible, members shall include a representative from the following categories:*

*A member from a local cultural or arts council;*

*A member from a historical society, museum, or ethnic heritage organization;*

*An artist who lives or works in the District;*

*A local business owner;*

*And a for-profit creative business.*

*Original terms:*

*Two members for one-year terms; two members for two-year terms; three members for three-year terms. Thereafter, terms are three years.*

*Councilor Liaison: President Domínguez*

*Web:*

**ETHICS BOARD**  
**Charter Sec. 170**  
**Council Appoints**  
**Party Affiliation Ratio Stipulated by Charter**

<b>Name</b>	<b>Address</b>	<b>Party</b>	<b>Appointed</b>	<b>Term Ends</b>
Sara Chaney	43 Granada Terr.	D	06-03-19	06-2026
Robert DeRobbio	16 Jerome Rd.	D	07-18-22	07-2029
Judith A. Kierys	15 Woodlawn Rd.	D	05-06-19	05-2026
Donald Macrino	56 Admiral Dr.	D	02-06-23	02-2030
Karen Paul	281 State St.	R	08-03-15	08-2022
<i>Vacancy</i>				
<i>Vacancy</i>				

*Ethics Board Policy begins in Code Sec. 15-201*

*Seven Members – No more than four from one party*

*Must be appointed by a 5/7 vote of council*

*Meets as posted*

*Term: Seven years unless stipulated*

*Technical Advisor: Director of Law, Ex-Officio Member*

*Web: Council Administrator*

*Page Revised 02-23*

**FILM COMMISSION**  
**Code Sec. 2-45**

## Inactive and unfunded

*\*The 2006 ordinance referenced position now called “council president” – Definition under review to determine if references to “mayor” prior to 2011 now apply to elected mayor or to council chair now titled “president.” Ordinance provides that vacancies are filled by council, if mayor fails to act in a timely fashion.*

**FINANCE BOARD**  
**Charter Sec. 52**  
**Council appoints upon recommendation of Mayor**  
**Unexpired term vacancies are appointed by Council**

<b>Name</b>	<b>Address</b>	<b>Party</b>	<b>Appointed</b>	<b>Term Ends</b>
Stephanie Brown	84 Waller St.	U	04-07-14	04-2019
Constance Fields	36 Mahan St.	D	04-15-19	07-2020
Arthur Lamourex	21 Wassmer Ct.	U	02-07-22	01-2024
Donald Macrino	255 Pequot Ave.	D	02-19-19	07-2024
Victoria Mueller	75 Cove View Rd.	D	08-15-22	07-2024

*Meets as posted*

*Five Members*

*Term: Varies (Charter indicates terms of 1, 2, 3, 4 or 5 years)*

*Technical Advisor: Director of Finance*

*Council Liaison: President Pro Tem Dyess*

*Web: Finance Dept. Assistant*

**FOREIGN TRADE ZONE**  
**Code Sec. 2-97**  
**Council Appoints**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Kathleen Amrein	20 Keeney Lane	D	06-04-18	06-2023
Margaret Bucaram	39 Bayshore Dr.	U	10-07-19	10-2024
Richard A. Fraser	745 Ocean Ave.	D	09-19-22	09-2027
Robert G. Guertin	461 Bank St. #701	R	03-06-17	03-2022
Henry Savin	281 Gardner Ave.	U	07-03-17	12-2021
Jeanne Sigel	38 Glenwood Ave.	D	09-03-19	09-2024
<i>Vacancy</i>				

*Technical Advisor: ODP Staff*

*Meets As Posted*

*Term: Five Years*

*Seven Members*

*Council Liaison: President Domínguez*

*Web: ODP Staff*

*Page Revised 09-22*

**HISTORIC DISTRICT COMMISSION**  
**Code Sec. 17-44 Code Sec. 6-6.2 CGS Sec. 7-147**  
**Appointing Authority not specified**  
**Appointments made by council since 1983**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Mary E. Baker	38 Chapel Dr.	D	03-16-20	03-2025
Devon E. Butler	851 Montauk Ave.	D	06-07-21	06-2026
Laurie Deredita (Chair)	16 Mansfield Rd.	D	12-01-17	11-2022
Laura Nadelberg (Vice-Ch)	17 Starr St.	D	07-06-21	07-2026
Donald Presley	235 Pequot Ave.	D	06-03-19	06-2024

*Vacancy (alt.)*  
*Vacancy (alt.)*  
*Vacancy (alt.)*

*Technical Advisor: ODP Staff*  
*Council Liaison: President Domínguez*  
*Term: Five years unless stipulated*  
*Five regular members; three alternates (per statute)*  
*Meets: Second Wednesday of each month or as posted*  
*Web: Lori Barberi, ODP*

**HOUSING AUTHORITY**  
**Section 8-41 Connecticut State Statutes**  
**Mayor Appoints**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Nancy Cole	48 Vauxhall St.	R	11/29/21	11/30/2026
Candace Devendittis	107 Federal St.	D	03/15/18	08/31/2022
Shannon M. Heap	1080 Ocean Avenue	R	10/18/16	8/31/2020
Jon Persson	127 Hempstead St.		8/31/18	8/31/2023
Willie Quinones	22 Rogers St.		12/07/21	8/31/2026

*Web: Mayor's Office Assistant*  
*Council Liaison: Councilor Marx*

*Page revised 12-21*

**PARKING AUTHORITY**  
**CT Special Act 475 1951**  
**Code Sec. 20-10**  
**Council Appoints**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
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Mayor (*definition and possible ordinance under consideration*)  
 City Manager (Chief Executive Officer [Mayor] by nature of City ordinance amending title references)

Alexander Bochain, Ch.	2 State St.	D	09-20-21	09-2026
Kevin L. Booker, Jr.	239 A Nautilus Dr.	D	04-18-22	04-2027
Carmelo Foti	56B State St.	D	09-20-21	09-2026
Betsy Gibson-Pierce	461 Bank St. P4	D	04-18-22	04-2027
Suzanne Simpson	461 Bank St.	I	09-20-21	09-2026

This commission was created by a State Special Act. City Council adopted Ordinance 05-04-15-1 establishing a Parking Authority.

*Term: Five Years*  
*Technical Advisor: ODP Staff*  
*Councilor Liaison: President Pro Tem Dyess*  
*Five Members plus Mayor*  
*Web: Lori Barberi, ODP*

*(City Manager cited as an executive officer of the commission in text of act. This title cannot be amended by the blanket City ordinance changing City Manager title to Chief Executive Officer [Mayor])*

**PARKS AND RECREATION COMMISSION**  
**Council Appoints**  
**Code Sec. 16-15**

<b>Name</b>	<b>Address</b>	<b>Party</b>	<b>Appointed</b>	<b>Term Ends</b>
Donna M. Bailey	803 Ocean Ave.	D	11-15-21	11-2024
Christina Bliven	42 Prest St.	D	10-07-19	10-2022
James Diaz-Saavedra	12 Farnsworth St.	D	06-07-21	06-2024
Ricky J. Free	2 Converse Pl.	D	10-07-19	10-2022
Alberto Garcia	77 Garfield Ave.	D	10-05-20	10-2023
Norman Harrison	63 Raymond St.	D	09-17-18	09-2021
Troy McKelvin	41 Summit Ave.	D	01-03-22	01-2025
James Singleton Jr.	50 Mountain Ave.	D	06-15-20	06-2023
Samantha Wilson	3 Blvd. Court	D	11-15-21	11-2024
Karen Paul (alt.)	281 State St.	R	06-15-20	06-2023
<i>Vacancy</i>				

*Meets first Wednesday of each month at 6:30 p.m. in the Senior Center Library*  
*Nine regular members, two alternate members*  
*Term: Three Years*  
*Ex-Officio Member: Director of Recreation*  
*Council Liaison: Councilor Satti*  
*Web: Lori DeLucca, Recreation*

**PEDESTRIAN ADVISORY COMMITTEE**  
**Council Appoints**  
**Created by Council Action – Not Ordinance**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Stephen D. Batte	63 Westomere Terr.	G	02-06-23	02-2025
Ronald Gaska	281 State St.	D	06-2021	06-2023
Terry Horton, Chair	122 Jefferson Ave.	I	07-2021	07-2023
Carl Lee	80 West St.	D	09-2019	09-2021
Karen Paul	281 State St.	R	06-2021	06-2023
<i>Vacancy</i>				
<i>Vacancy</i>				

*Meets as Posted*

*Seven Members*

*Term: Seven members appointed by Council to two (2) year staggered terms to begin July 1; four (4) members to be appointed in even years and five (3) members appointed in odd years*

*Council Liaison: Councilor Burke*

*Web: City Council Administrator*

*Page Revised 02-23*

**PENSION COMMITTEE**  
**Code Sec. 15-163**  
**Ordinance 01-19-16-1**  
**Membership Designated**  
**\*Charter Sec. 45 requires City residency**

Director of Finance

Treasurer

Representative from the Professional Secretary Association of NLPS

The Mayor (or designee)

Representative from the Municipal Employees Union

*\*Where a “designee” is permitted, residency is not mandated for temporary assignment*

*Meets quarterly in Finance Department*

*Technical Advisor: Director of Finance*

*Councilor Liaison: Councilor Rosario*

*Web: Finance Dept. Assistant*

*Page revised 12-21*

**PERSONNEL BOARD**  
**Code Sec. 2-38**  
**Chief Executive Officer Appoints**  
**Party Affiliation Ratio Stipulated by Ordinance**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Sara Chaney	43 Granada Terr.	D	04-2016	12-2024
Melissa Ford	20 Maxson Pl.	R	06-2016	12-2022
Lizabeth Gonzalez Quinones	22 Rogers St.	D	08-2016	12-2020
Bruce Rinehart	69 Cutler St.	R	01-2018	12-2021
Earl J. Wilson, Sr.	44 Robinson St.	D	01-2020	12-2023

*Meets: Last Monday of each month or as posted*  
*Five Members – No more than three from same political party*  
*Term: Five Years*  
*Council Liaison: Councilor Rosario*  
*Technical Advisor: Tina Collins*  
*Web: Chief Examiner/Labor Assistant*

*Page Revised 12-21*

**PLANNING & ZONING COMMISSION**  
**Charter Sec. 160**  
**Council Appoints**  
**Party Affiliation Ratio Stipulated by Charter**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Jason Barnwell	87 Ashcraft Rd.	D	10-05-20	10-2025 (1 <sup>st</sup> term)
Russell M. Carr	22 Shirley Lane	R	10-07-19	10-2024 (1 <sup>st</sup> term)
Barry Levine	50 Woodlawn Rd.	D	06-04-18	06-2023*
Charles M. Peterson	73 Oneco Ave.	D	04-18-22	04-2027 (1 <sup>st</sup> term)
Adam Spreccace	125 Gardner Ave.	R	01-03-22	01-2027 (1 <sup>st</sup> term)
Ronna Stuller	19 Evergreen Ave.	G	11-15-21	11-2026*
Valerie A. Tamano	35 Crest St.	D	09-19-22	05-2024 (1 <sup>st</sup> term)
Nancy Anglin (Alt.)	250 Willetts Ave.	D	06-04-18	06-2023
M. John Strafaci (Alt.)	560 Montauk Ave.	D	06-07-21	06-2026
<i>Vacancy</i>				

*Meets: 1<sup>st</sup> and 3<sup>rd</sup> Thursday each month @ 7:00 p.m. in City Council Chambers*

*Membership: Seven regular members and three alternates*

*No more than four regular members from the same political party*

*No more than two alternates from the same political party*

*Appointments require 5/7 vote of the City Council*

*Term: Five years or as stipulated by Council*

*No member shall serve more than two consecutive five year terms; this restriction shall not apply to alternate members.*

*Technical Advisor: City Planner*

*Council Liaison: President Domínguez*

*Web: Shelly Briscoe, ODP*

\*Indicates member is serving 2<sup>nd</sup> consecutive term

*Page Revised 10-22*

**POET LAUREATE SELECTION COMMITTEE**  
**Council Appoints Committee**  
**Mayor appoints Poet Laureate**  
**Code Sec. 2-48.2**

<b><u>Name</u></b>	<b><u>Address</u></b>	<b><u>Party</u></b>	<b><u>Appointed</u></b>	<b><u>Term Ends</u></b>
Michael Bradford	35 Lester St.	None	10-05-20	10-2023
Chloe Murphy	106 Plant St.	U	10-05-20	10-2023
Clayton Potter	34 Prest St.	D	10-05-20	10-2023
Tracee Reiser	148 Gardner Ave.	D	10-05-20	10-2023
Rhonda M. Ward	33 Granite St.	D	10-05-20	10-2023

*Five regular members*

*Term: Three Years*

*Council Liaison:*

*Web:*

*Page revised 10-20*

**POLICE CIVILIAN REVIEW BOARD**  
**Code Sec. 2-42**  
**Council and Mayor Appoint, plus one Union President appointment**

**Name                      Address                      Party Appointed      Term Ends**

7 members (3 appointed by council, 3 appointed by Mayor, and 1 appointed by Union President)

*Meets:*

*Term: Two years*

*Board members shall not serve more than two consecutive terms*

*7 Members - 3 council appointments, 3 Mayor appointments, 1 appointment by Union President or designee*

*Council Liaison – Councilor Peck*

*Web:*

*Page revised 01/23*

**PORT AUTHORITY  
(Harbor Improvement Agency)  
Code Sec. 5-36 and Charter Sec. 39  
Chief Executive Officer Appoints**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Chief Executive Officer – Mayor Passero				
Chris Baker	184 Pequot Ave. #406		12-07-22	12-2025
Patricia Connair	81 Crescent St.	D	04-22-22	05-2025
Scott T. Cooper	15 Crocker St.		06-08-21	06-2024
Joshua DeLossantos	611 Ocean Ave.		01-24-23	01-2026
Karl J. Saszik	19 Starr St.		12-07-22	12-2025
Kathy Walburn, Chair	21 Blackhall Ct.		12-07-22	12-2025

*Seven voting members include Chief Executive Officer [Ord. 11-01-10-7]  
Meets 2<sup>nd</sup> Thursday of each month @ 6:00 p.m. or as announced  
Term: three years  
Technical Advisor: ODP staff  
Council Liaison: Councilor Burke  
Web: Council Administrator*

**SCHOOL MAINTENANCE AND BUILDING COMMITTEE**

**Code Sec. 2-46**

**Residency required by Charter Sec. 45**

*Councilor Satti – Chair*

*Councilor Burke*

**Two Members of the BOE appointed by the BOE President:**

\_\_\_\_\_  
\_\_\_\_\_

**Director of Public Works:** Brian Sear

**Fire Marshall**

**Building Official:** Kirk Kripas (D), 232 Willetts Ave.

**Citizen Appointment:** Martha Bauduccio (D), 20 Williams St. (four year term)

**Citizen with Green Building Knowledge:** Vacant

**Director of Finance:** David McBride

**Superintendent of Schools:** Cynthia Ritchie (or designee)

Membership allows principal and two parents from each school.

Meets as posted

Term: 4 years except position appointments

Web: NLPS Website

*Page Revised 03-21*

**SENIOR AFFAIRS COMMISSION**  
**Code Sec. 2-49**  
**Council Appoints**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Stephen D. Batte	63 Westomere Terr.	G	02-06-23	02-2025
James Carscadden	272 Willetts Ave.	D	02-06-23	02-2025
Marilyn DeShields	40 Fowler Court	R	06-07-21	06-2023
Nancy E. Dolan	99 Niles Hill Rd.	D	02-06-23	02-2025
Judith A. Kierys	15 Woodlawn Rd.	D	02-06-23	02-2025
Greg Kotecki	363 Glenwood Ave.	D	02-06-23	02-2025
Lyndon McAllister, Co-Ch.	83 Mansfield Rd.	G	02-06-23	02-2025
Karen Paul, Ch.	281 State St.	R	02-06-23	02-2025
<i>Vacancy</i>				

*16 members (9 over age 55)*

*Technical Advisor: Director of Law, Ex-Officio Member*

*Non-voting:*

*Director of Recreation – Tommie Major*

*Senior Center Coordinator – Marina Vracevic*

*Chair of Public Welfare Committee – Councilor Marx*

*Health Professional – Frank Maletz (appointed 09/03/2019)*

*Representative of the Housing Authority -*

*Representative from professional or business field*

*Representative from a government or private welfare department or agency*

*Meets 4<sup>th</sup> Friday of every month at the New London Public Library*

*Term: two years*

*Membership: Residency requirement (Charter Sec. 45)*

*Council liaison: Councilor Marx*

*Web:*

**SOLID WASTE MANAGEMENT TASK FORCE**  
**Created by council action 08/20/2018**  
**Council appoints**

<b>Name</b>	<b>Appointed</b>	<b>Group Representing</b>
Kip Bochain	08-20-18	City Center District
Maureen Connaughton	08-20-18	Public
Bryan Doughty, Chair	08-20-18	Public
Jacqueline D. Gelpi	11-05-18	Public
Robert Lang	03-25-19	Neighborhood Alliance
Menelik Nesmith	08-20-18	High School Student Public Works Committee Finance Committee

*8 voting members as follow:*

*One City Councilor from the Public Works Committee, selected by council*

*One City Councilor from the Finance Committee, selected by council*

*One member from the Neighborhood Alliance, selected by the Neighborhood Alliance*

*One member from the City Center District, selected by the CCD*

*One high school student, selected by the school administration*

*Three members from the general public*

*\*The City Council shall select the chair of the SWMTF*

**SUSTAINABILITY TEAM**  
**Created pursuant to Resolution 020518-1**  
**Mayor appoints with Council Approval**

<b><u>Name</u></b>	<b><u>Address</u></b>	<b><u>Party</u></b>	<b><u>Appointed</u></b>	<b><u>Term Ends</u></b>
Sharmaine Gregor	30 Broad St.	G	09-08-20	04-2022
Merrijo Logan	121 Pequot Ave.	R	04-20-20	04-2022
Nicholas Molyneux	60 Mansfield Rd.	D	09-19-22	09-2024
Susan Munger	11 Plant St.	D	03-05-18	03-2020
Rene Parrinello	35 Union St.	D	03-07-22	02-2024
Karen Stevenson	12 Willow Lane	D	08-03-20	04-2022
Bob Stuller	19 Evergreen Ave.	G	03-05-18	03-2020

*7 members, 2 year terms*

*Page revised 09-22*

**VETERANS ADVISORY COMMITTEE**  
**Mayor Appoints**  
**Code Sec. 2-48.1**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Ron Burdick	124 Willetts Ave.		04-15-19	09-2022
Arlis Taylor Graham	239 Nautilus Dr.		11-02-22	11-2025
Steven Ricard	31 Fitch Ave.		09-15-16	09-2022
John Russell	34 Robinson St.		05-26-20	05-2023
Hughroy Scott	28 Steward St.		01-20-22	02-2025
Walter Williams	24 Granada Terr.		09-20-18	09-2021
<i>Vacancy</i>				

*Seven regular members*

*Term: Initial appointments are three (3) for two (2) years and four (4) for three (3) years.*

*Thereafter, each succeeding member is appointed for a three year term*

*Web: Mayor's Office Assistant*

*Page revised 11-22*

**WATER/WATER POLLUTION CONTROL AUTHORITY**  
**Charter Sec. 3a**  
**Referendum of 11-3-81**  
**Mayor Appoints with Council Approval**  
**Party Affiliation Ratio Stipulated in Ordinance**

<u>Name</u>	<u>Address</u>	<u>Party</u>	<u>Appointed</u>	<u>Term Ends</u>
Chris Baker	184 Pequot Ave.	U	05-16-22	04-2026
Gregory Dzikczek	112 Ocean Ave.	U	05-03-21	04-2026
Melissa Ford	20 Maxson Place	R	05-03-21	04-2026
Scott Loring	12 Glenwood Pl.	U	05-03-21	04-2026
Angela Lewis-Peters	461 Bank St. 310	D	03-05-18	02-2023
John Russell	34 Robinson St.	R	05-03-21	04-2026
Barry Weiner, Ch.	461 Bank St. #603	R	10-2020	12-2025

*Membership: Seven members – no more than four from same party*

*Mayor may remove for cause*

*Meets: 4<sup>th</sup> Thursday of each month at 7:00 p.m. at the Senior Center (except Nov. and Dec., then 3<sup>rd</sup> Thursday)*

*Term: Five years*

*Technical Advisor:*

*Council Liaison: Councilor Burke*

*Web: Marianna McGuirk, Public Utilities*

**ZONING BOARD OF APPEALS**  
**Council Appoints**  
**Established by Council 1928 – Non-Ordinance**

<b>Name</b>	<b>Address</b>	<b>Party</b>	<b>Appointed</b>	<b>Term Ends</b>
Donald T. Curcuro	11 Bentley Ave.	R	09-16-13	06-2018
Ricky J. Free	2 Converse Pl.	D	06-07-21	06-2026
Margaret Lancaster	42 Rogers St.	D	09-19-22	09-2027
Nicole Thomas	11 West High St.	D	06-07-21	06-2026
Derron M. Wood	10 Prospect St.	D	09-19-22	09-2027
Patricia Connair (Alt.)	81 Crescent St.	D	09-19-22	09-2027
Daniel Docker (Alt.)	17 Center St.	R	03-15-10	06-2014
Greg Kotecki (Alt.)	363 Glenwood Ave.	D	07-03-17	07-2022

*Meets: Last Thursday of each month at 7:00 p.m. or as posted*

*Term: Five years*

*5 regular members; 3 alternates*

*Technical Advisor: Michelle Johnson Scovish*

*Council Liaison: President Domínguez*

*Web: Shelly Briscoe, ODP*