

Noise Permit Application Process

- Obtain permit application from the Police Department (PD) or download from City of New London website.
- Complete form and submit to the PD.
- Permit to be submitted to the Chief of Police for approval by Police Department
- Permittee retrieves copy of approved permit and has said permit available upon request by law enforcement officials

Permit Revocation Process

- First complaint response by police
 - Dispatched officers speak to complainant
 - Officer monitors complaint location for possible violation
 - Verbal warning may issued by officers after verifying permit exists for the location
- Second complaint response by police
 - Police Supervisor and initial responding officer speak to complainant
 - Location is monitored through use of a Type 1 sound meter
 - If violation is found infraction may be issued to permit holder or responsible party
 - Chief of Police is notified through inter-departmental memo of incident, warning letter shall be sent to permit holder from Chief of Police or his/her designee
- Third complaint response by police
 - Police Supervisor and initial responding officer speak to complainant
 - Location is monitored through use of a Type 1 sound meter
 - Misdemeanor summons may be issued to permit holder or responsible party
 - Permit shall be seized as evidence by police upon arrest
 - Chief of Police is notified through inter-departmental memo of violation, letter shall be sent to permit holder from Chief of Police or his/her designee outlining said violation and informing permit holder of his right to a hearing on temporary suspension of permit

Revocation Hearing Process

Hearing is conducted by the Public Safety Committee of the City Council with citizens participation allowed prior to formal procedure.

- Upon hearing the complaint filed by the Chief of Police or his/her designee, permit holder has opportunity to speak to hearing board
 - Hearing Board to weigh the evidence presented in the violation report from police department
 - Board has option to:
 - Return permit without reservation
 - Return permit with stipulations
 - Issue formal 10 day suspension of permit (1st offense)
 - Issue formal 20 day suspension of permit (2nd offense)
 - Revoke permit (3rd offense)