



City of New London

Department of Finance-Purchasing Agent
13 Masonic Street • New London, CT 06320 • Phone (860) 447-5215 • Fax (860) 447-5297

Request for Proposals

Specifications and Proposal Documents Attached

Proposal No.: 2020-11

Opening Date and Time: February 27, 2020 @ 2:00 P.M.

Title: Environmental Services- Lead Hazard Reduction Program

Special Instructions:

All questions should be directed to Eileen Tedford; Housing Rehabilitation Coordinator/Lead Program Manager at Etedford@ci.new-london.ct.us Please copy Julie Chapman; Purchasing Agent, at Jchapman@ci.new-london.ct.us on all inquiries.

The following information must appear in the lower left hand corner of the envelope:

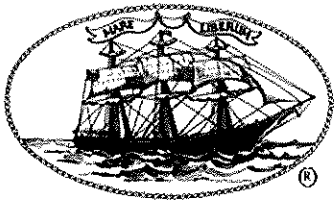
Sealed Proposal No.: 2020-11

Not to be opened until February 27, 2020 at 2:00PM

Return Proposal to:

Julie Chapman; Purchasing Agent
City of New London
13 Masonic Street
New London, CT 06320

Proposals shall not be accepted after the Opening Date and Time indicated above.



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PLEASE RETURN THIS FORM IMMEDIATELY

Acknowledgement: Receipt of Request for Proposals

Proposal No.: 2020-11

Environmental Services- Lead Hazard Reduction Program

Please take a moment to acknowledge receipt of the attached documents. Your compliance with this request will help us to maintain proper follow-up procedures and will ensure that you receive any addendum that may be issued.

Date Issued: January 29, 2020

Date documents received: _____ / _____ / _____

Do you plan to submit a response? Yes _____ No _____

Print or type the following information:

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Received by: _____

Note: Faxed or e-mailed acknowledgements are requested.

Fax No.: (860)447-5297

E-mail: Jchapman@ci.new-london.ct.us

Fax this sheet only. A cover sheet is not required.

CITY OF NEW LONDON
CONNECTICUT
LEAD HAZARD REDUCTION PROGRAM (LHARP)

**REQUEST FOR PROPOSAL FORM
INSPECTION/RISK ASSESSMENT, LEAD PLANNER PROJECT DESIGNER
& CLEARANCE TESTING**

The City of New London is seeking proposals for Lead Based Paint Inspection/Risk Assessment, Abatement & Management Plan and Clearance Testing services for residential housing. The contract will commence on or after February 27, 2020 and will terminate upon the full expenditure of the grant program dollars (on or about 9/30/2022).

Contractor to submit proposals on the attached bid form along with the following information:

- Certificate of Insurance
- Copy of resume of Inspector Risk Assessor & Lead Project Planner Designer showing at least five (5) years of direct experience in Lead Based Paint Inspections, Risk Assessment, Lead Project Planner Designer and Clearance Testing and an additional five (5) years' experience in residential construction methods and materials. The person(s) must also hold State of Connecticut Department of Public Health Lead Inspector/Risk Assessor License and Lead Project Planner Designer.

1. RESPONSIBILITIES OF THE CONTRACTOR:

The contractor will provide the following services on a per unit basis to the City of New London.

- a) The contractor/consultant will perform initial inspections and risk assessments for the purposes of determining the presence, location, quantity and risk of lead based paint contamination to be used in association with a rehabilitation scope of work. Inspections will be submitted to New London's LHARP Program Manager for further evaluation and action. Completed inspection reports must be submitted within 15 days of order for testing.
- b) The contractor/consultant will utilize a city designated laboratory for the required samples and tests at the City of New London's expense for the purpose of analyzing paint chip, dust and soil samples, water testing and TCLP evaluations of the contractor's/consultant's waste stream.
- c) The contractor/consultant will provide lead abatement plans and lead management plans and submit necessary paperwork to the local health department (Ledge Light Health District) and the State of Connecticut as required by regulations and state statutes.
- d) The contractor/consultant will provide Final Clearance Testing for rehabilitation projects on a per unit basis. The contractor/consultant will provide a final clearance report in a format to be approved by the City of New London.
- e) The contractor/consultant may be required to attend meetings with the City of New London to address individual progress of projects and to set testing schedules.

The contractor/consultant will also provide hourly rates for consulting services which may be needed for additional testing, re-wipes and required meetings etc.



Equal Employment Opportunity/Affirmative Action Employer

2. CONTRACTOR SUPERVISION

The Contractor will be working for the City of New London, Office of Development & Planning through LHARP. The City of New London's Lead Program Manager will manage the daily contact with overall supervision by the Community Development Coordinator.

3. PAYMENTS TO CONTRACTOR

Payments to the Contractor/Consultant will be processed for completed work only upon submission of original invoice and a copy of the report to the City of New London.

The City of New London reserves the right to reject any and all bids, to waive minor irregularities in the bidding, and to award the contract to other than low bidder if deemed in the best interest of the City of New London.



NEW LONDON LEAD HAZARD REDUCTION PROGRAM (L-HARP)

181 State Street
New London, CT 06320
Phone (860) 437-6327

**INSPECTION/RISK ASSESSMENT, LEAD PLANNER PROJECT DESIGNER
& CLEARANCE TESTING
PROPOSAL FORM**

Contractor's Name: _____ Phone: _____

Mailing Address: _____ City, State & Zip: _____

E-mail Address: _____ Fax: _____

Contractor Physical Address (if different than above)

Mailing Address: _____ City, State & Zip: _____

Insurance Carrier: _____ Phone: _____

(Attach a certificate of Insurance listing the City of New London as an Additional Insured)

Lead Consultant License #: _____ Expires: _____ (enclose copy)

Lead Inspector/Risk Assessor License #: _____ Expires: _____ (enclose copy)

Lead Project Planner License #: _____ Expires: _____ (enclose copy)

Please fill in the following cost breakdown based upon approximately 50-60 structures, which may include as many as 70 housing units in total.

Lead Inspection/Risk Assessment

Combination Lead Inspection and Risk Assessment will include a full and complete XRF Inspection of the housing unit to meet Federal, State and Local requirements; dust wipe samples to include a floor sample in each room of the housing unit, including common areas; soil samples to include 12 samples on exterior of building, including all four sides as well as additional samples for bare soil and play areas. Include dust wipe sampling in pricing.

Single Family: \$ _____ Multi Families (per housing unit): \$ _____

Lead Planner Project Designer

Provide a Lead Abatement Plan and a Lead Management Plan for each housing unit to meet Federal, State and Local requirements.

Abatement Plan

Single Family: \$ _____ Multi Families (per housing unit): \$ _____

Management Plan

Single Family: \$ _____ Multi Families (per housing unit): \$ _____



Equal Employment Opportunity/Affirmative Action Employer

Final Clearance Testing

Final clearance testing must meet all Federal, State and Local lead regulations. Final clearance reports are to be submitted to City of New London Program Manager for final approval.

Single Family: \$ _____ **Multi Families (per housing unit):** \$ _____

Hourly Rate for additional testing, re-wipes, meetings etc.: \$ _____

* Minimum hourly charge to be based upon ½-hour increments. Hourly charges will be paid for meeting times but not for transportation to and from meetings.

Please submit a copy of a lead inspection/risk assessment report, an abatement plan, a management plan and a final clearance report.

Bid Submitted by: _____ **Date:** _____

Phone: _____ **Fax:** _____ **Email:** _____

